

Dr. B. R. Ambedkar Institute of Social Sciences
Department of Social Work
Bundelkhand University, Jhansi-284128 (U.P.)



- 1. Master of Social Work Course Code. 571**
- 2. M. Phil (Social Work) Course Code. 572**
- 3. M. A. In Applied Sociology**

ORDINANCE, RULES, REGULATIONS & SYLLABUS

Dr. B. R. Ambedkar Institute of Social Sciences

DEPARTMENT OF SOCIAL WORK

Mission:

To understand, study and propagate the message of Baba Saheb Dr. Ambedkar for social justice and equality.



Objectives:

- To educate people about the philosophy of Baba Saheb Ambedkar.
- To create awareness about the works of Dr. Ambedkar in the masses.
- To establish institutions/training centers specially for the benefit of weaker section.
- To provide state of the art education in different areas of social sciences.

A healthy social integration based on mutual respect, understanding, equality and brotherhood is the prerequisite for global harmony and peace. The sacred principle of ‘Vasudhev Kutumbkam’ (one world one family) propounded by the great Indian philosophers of the yore can never ever be realized lest discrimination on the basis of caste, creed, gender, religion or nation is not neutralized.

Baba Sahib is a deeply revered personality of Indian history, as much respected for his multidimensional intellect as for his eminent contribution in conceiving Indian Constitution. His role and contribution as a social reformer too has been simply unparalleled in world history. The Institute is one of the integrated departments of the University, established in 1999 named as Dr. B. R. Ambedkar Institute of Social Sciences, in which Master of Social Work, M. Phil. (Social Work) and M. A. in Applied Sociology is presently running in University campus. The

Institute of Social Sciences aims to offer students the chance to explore creative expressions of the human imagination, understand the human past, examine social, economic and political changes over-time, and cultural and institutional contexts in which science and technology are rooted.

Undertaking research on various social aspects and setting up an exclusive library consisting of works of Dr. Ambedkar and the related studies are among the immediate priorities of the institute.

COURSES OFFERED

Course	Intake	Duration
• D. Litt.(Social Sciences)	As Per UGC/University norms	
• Ph. D. (Social Work &Sociology)	As Per UGC/University norms	
• M. Phil (Social Work)	30	1 Years (Two Semester)
• Master of (Social Work)	60	2 Years (Four Semester)
• M. A. (Applied Sociology)	40	2 Years

Dr. B. R. Ambedkar Institute of Social Sciences
Bundelkhand University, Jhansi (U.P.)
Ordinance for Master of Social Work (M.S.W.)

Intake (M.S.W.) : 60 Seats

Admission : Graduation in any discipline with 45% marks.

All that admission to M.S.W. course shall be made on the basis of entrance test/merit list. In case of bachelors course or must have passed the bridge course after a two years degree course or a three year law degree after bachelor's degree.

Note-

15% of the marks obtained in entrance test will be awarded as additional marks to all candidates who pass qualifying exam from any Institute falling in the jurisdiction of Bundelkhand University, Jhansi.

For Courses where there is no entrance exam and admission is granted on the basis of the merit of qualifying exam. 15% of the additional marks to all the candidates who pass the qualifying exam from any Institute/College falling within the jurisdiction of Bundelkhand University.

Reservation :As per the rules of the State Government/University.

Duration :The M.S.W. Course is of two Years (Four Semesters)

Medium :Medium of instruction and examination: English/
Hindi.

Fees :Tuition & other Fees: As Prescribed by the
University From time to time.

(Tuition/development/examination & Other fees: - Rs. 25000/-)

Note- The above fees will be realized in one installment every year. The total fee shall be paid at the time of admission.

Refund of Fees :

Request for refund of the fee should be made to the Vice-Chancellor, Bundelhand University, Jhansi within three weeks of deposition of the fee on approval such candidate shall be entitled for refund of 50% the prescribed fee. Request for refund of the fee shall not be considered to any circumstances, if made after three weeks from the date of deposition of admission fee by the candidate.

Attendance :

Minimum attendance required to become eligible to appear in the examination for each course shall be 75% of all classes (theory) and 100% in field work.

In case a student is short of attendance due of illness, participation in sports, extra curricular activities etc. the following rules shall apply:-

- (i) Shortage up to 10% shall condoned by the HOD/ coordinator on the specific recommendation of the class teacher/faculty member.
- (ii) A shortage of up to 25% can be condoned by the Hon'ble Vice-Chancellor on the specific recommendation of the Head of the department.

Examination :

The M.S.W. course of two year duration into four semesters. The first and the second semester during the first year and the third semester & the fourth semester during the second year.

Semester examination shall be conducted by the University as mentioned in the academic calendar of the Department/ University. The question paper will be set by the examinees appointed by the Vice Chancellor based on the recommendations of the Board of Studies. The

Pattern of question paper will be decided by the University. The weightage of theory examination will be 70%.

A student will be allowed to proceed to the third semester only if he/she has after appearing in the examination of the first and second semester cleared at least 50% of the entire course (including field work) of the first and second semester taken together. **A student failing to clear at least 50% of the above Papers shall be required to take admission in the first semester.**

A Special Back Papers/ Examination shall be held as far as possible in the month of August/September every year and only such student shall be eligible to appear there as have cleared all the courses (including practical, filed work, project work, viva-voce) of the first and second semester but have failed to clear 50% or less of the aggregate of the course of the third and fourth semester.

A candidate who having appeared in the examination of the first, second, third and fourth semester desires to improve his/her result of one or more semester may be permitted to reappear at the immediately following examination(s) concerned, on the following :-

- i. That he/she shall again have to pay the admission, tuition and other prescribed fees and shall have to attend the regular courses of study for the time being in force for the semester or semesters concerned.
- ii. That the application indicating the semester or semesters in which re-enrolment is desired, is made to HOD/Registrar of the University prior to the candidate's securing the final mark sheet.
- iii. That the previous result(s) of the candidate for the semester(s) in which re-enrolment is taken will stand cancelled and will be replaced by the marks obtained by the candidate in the examination in which he/she re-appeared under this clause.

- iv. That the facility for improvement will not be available in respect of Project Work & Field Work marks for which the against marks will stand.
 - v. That no candidate will be entitled to get more than one chance for re-appearing at any semester examination under this clause.
- * 30 marks in each paper except in field work, institutional work and project work will be reserved for internal assessment. Written examination of each paper will carry 70 marks and internal assessment will carry 30 marks.
- i. Marks for internal assessment will be awarded on the basis of the assignments and presentation carrying 05 marks each, two class tests carrying 05 marks each, and 10 marks carrying attendance of the student in the class as well as field work. Marks obtained in each of the assignments, tests and attendance will be announced to the students.
 - ii. Each paper of the course of the study, carrying marks excluding field work, institutional work and project work will be examined by one examiner, who shall be the paper setter.
 - iii. Minimum pass marks in any paper shall be 40 percent of the total marks allotted to course. The minimum pass marks 40% have to be obtained in theory, sessional, summer training and project work and practical individually.
 - iv. **Scrutiny:** - Scrutiny facility will be given to the student in one paper in each semester on payment of prescribed fee as decided by the University from time to time.
 - v. **Division:**-Division will be awarded on the basis of the aggregate of the marks obtained by the student in the four semester as follows:-

First Division with distinction:-	75 % or more
First Division:-	60% and above but less than 75%
Second Division:-	50% and above but less than 60%
Third Division:-	40%and above but less than 50%

Course Structure of M.S.W. (Master of Social Work) Course Code-571

First Year

Ist Semester

Paper Code	Course Title	Division of Marks			Duration of Exam
		External	Internal	Total	
M-101	Indian Social Structure & Social Problems	70	30	100	03 Hrs
M-102	Psychology for Social Workers	70	30	100	03 Hrs
M-103	Nature & Development of Social Work	70	30	100	03 Hrs
M-104	Field Work-I (Concurrent field work observational visit to social welfare agencies)	-	-	100	-

* Field Work: Maximum 20 visits, presentation based on visits.

IIInd Semester

Paper Code	Course Title	Division of Marks			Duration of Exam
		External	Internal	Total	
S-205	Social Case Work & Social Group Work	70	30	100	03 Hrs
S-206	Social Research & Statistics	70	30	100	03 Hrs
S-207	Health in Social Work	70	30	100	03 Hrs
S-208	Field Work-II (Methods Oriented Field Work/Community Developmental Field Work)	-	-	100	-

* Field Work: Methods oriented, 18 hours per week.

Second Year

IIIrd Semester

Paper Code	Course Title	Division of Marks			Duration of Exam
		External	Internal	Total	
W-309	Social Legislation & Social Security	70	30	100	03 Hrs
W-310	Community Organization & Social Action	70	30	100	03 Hrs
W-311	Specialization- (a) Labour Welfare & Labour Legislation (b) Rural Community Development (c) Medical Social Work (d) Family & Child Welfare	70	30	100	03 Hrs
W-312	Field Work-III (Institutional Concurrent Field Work)	-	-	100	-

* Concurrent Field Work: Placement in Rural, Labour, Medical & Psychiatric Dept/ Institutions (18 hours per week)

IVth Semester

Paper Code	Course Title	Division of Marks			Duration of Exam
		External	Internal	Total	
F-413	Social Welfare Administration	70	30	100	03 Hrs
F-414	Social Policy, Planning & Development	70	30	100	03 Hrs
F-415	Specialization- (a) Human Resource Management (b) Urban Community Development (c) Psychiatric Social Work (d) Family & Child Welfare	70	30	100	03 Hrs
F-416	Project Work/Dissertation/ Summer Training or Block Placement	-	-	100	-
F-417	Viva Voce	-	-	100	-

Field Work: Ist & IInd Semester-

- * There shall be compulsory training in the application of Professional skills. This field work training shall be supervised at all levels in all the semesters except semester IV by respective faculty members/ field work supervisor.
- * Field Work Supervision shall be done by the Field Work Supervisors or respective Faculty Members through “*on the spot*” supervision in the field situation and an individual conferences and group conferences.
- * In each semester field work will be assigned 100 marks for a pass the student must obtained a minimum of 40 marks.

- * The performance of the field work will be evaluated by a board of examiners consisting of the field work supervisors or the members of on the spot nominated for the purpose. The Head of department shall be chairman. The evaluation of field work done on the basis of the records maintained by the student, reports of the supervisors based on their own evaluation and also the remarks of the agency head (if any) evaluation done during the individual and group conferences and the viva voce examination.
- * The content, method, agencies of field work, No. of visits and hours of field work visits etc. shall be decided by the head of the department from time to time prior permission of the Hon'ble Vice-Chancellor.

Field Work: IIIrd & IVth Semester -

Field Work in semester III shall aim at giving a greater insight to the students in the working of the agency/agencies and affording them an opportunity of actual work experience.

However Field Work of the IV semester will be in nature of Concurrent and Block Placement Summer Training by placing the student in an agency for a longer period of not less than eight weeks after the IV Semester examination in the summer recess. This Placement will be made in an agency closely related to the course on Human resource Management & Labour Welfare or Medical and Psychiatric Social Work or Correctional Social Work and Family & Child Welfare and Community Development.

The marks assigned shall be 100 to each semesters field work and the evaluation shall be done in the manner prescribed for evaluation for field work of first and second semesters.

Project Work

Every student should have to work on a project in the IInd, IIIrd & IVth semesters. The subject/topic of the project work will be approved by their respective project guides and Head of Department/Coordinator. The Candidate shall be required to submit two copies of his/her project report, computer types. The last date for the receipt of the project report will be announced by Registrar or Head /Coordinator of the department shall be one month before the commencement of the IVth semester examination provided that in exceptional cases the Head of the Department may extend the last date of receipt of the project report. After the examination the project will be considered only the prior permission of Registrar/Dean, Faculty of Arts with the prescribed late fee fixed by University. The Project report shall carry 100 marks.

- * **IInd Semester-** Formulation of the problem and all the preparatory work will be completed. It will be assigned 10 marks. Evaluation of this stage will also be done by the supervisor concerned.
- * **IIIrd Semester-** Collection of Date: 15 marks will be done by the supervisor concerned.
- * **IVth Semester-** Report Writing: The student will be required to submit the report by the end of April. 25 marks are for the report which shall be examined by the external examiner only 50 marks are assigned for the viva-voce exam conducted by the supervisor or internal and the external examiner who has examined the report.
- * A consolidate award list will be submitted to Registrar, If a student fails to secure 40 % marks in the Project Work, he/she will have to re-submit as a revised report. Undergo a viva-voce exam. On the same the field work will not be done a new.

Declaration of results and award of degree-

After completion of the evaluation process, results will be declared by the University. Candidate's declared successful may get the provisional degree from the Registrar/Vice Chancellor of the University after one week of the result; Original Degree will be conferred at the time of convocation to be held annually as decided by the Vice-Chancellor.

Specializations:-Any one of the following specializations:-

- 1- Labour Welfare & Human Resource Management
 - (a) Labour Welfare & Labour Legislation
 - (b) Human Resource Management
- 2- Community Development
 - (a) Rural Community Development
 - (b) Urban Community Development
- 3- Medical & Psychiatric Social Work
 - (a) Medical Social Work
 - (b) Psychiatric Social Work
- 4- Family & Child Welfare
 - (a) Welfare, Development & Empowerment of Women
 - (b) Child Welfare & Development

Ist Semester

M – 101

Indian Social Structure & Social Problems

UNIT-I: PRIMARY CONCEPT OF SOCIAL STRUCTURE

- Concept of Social Structure
- Elements of Society, Community, Association
- Indian Social Institutions- Family, Marriage, Education & Religion
- Social Group – Primary and Secondary

UNIT-II: SOCIAL SYSTEMS

- Concept of Social System and Sub System
- Classification of Social System
- Social Stratification
- Caste & Class
- Patriarchy – Masculinity and Its Effect on Women

UNIT-III: SOCIAL PROCESS AND SOCIAL DEVIANCE

- Socialization, Gender Socialization
- Cooperation
- Conflict
- Social Change
- Social Control
- Delinquency – Concept, Definition, Causes, Prevention, Reform, Rehabilitation
- Crime – Concept, Definition, Classification, Theories, Correctional Services

UNIT-IV: PROBLEMS

- Gender Discrimination
- Domestic Violence
- Female Foeticide
- Suicide
- Prostitution
- Environmental Pollution
- Population Explosion

UNIT-V: SOCIAL EXCLUSION AND INCLUSIVE POLICIES

- Concept of Social Exclusion
- Bases of Exclusion – Caste, Community, Age, Religion, Economy, Creed & Gender
- Concept of Inclusive Policies
- Affirmative Action Taken by Government of India & International Conversations

M – 102

Psychology for Social Workers

UNIT-I: INTRODUCTION TO SOCIAL PSYCHOLOGY

- Definition, Fields & Methods
- Importance of Psychology for Social Workers
- Stages of Development – Characteristics and Problem of Prenatal, Infancy, Childhood Adolescence, Adulthood & Old Age

UNIT-II: PERSONALITY AND BASIC PSYCHOLOGICAL PROCESS

- Personality – Definition, Assessment & Determinants
- Perception
- Motivation

UNIT-III: COLLECTIVE BEHAVIOR

- Concept of Audience and Mob
- Theories of Collective Behavior
- Learning memory, Emotions
- Propaganda

UNIT-IV: INTELLIGENCE

- Concept, Definition
- Intelligence Quotient Test (IQ)
- Attitude – Definition & Concept
- Prejudices

UNIT-V: COMMUNICATION

- Definition, Types of Media and Campaign
- Communication Process
- Tools, Techniques – Audiovisuals, Electronic, Print Media, Folk Media
- Barriers In Communication & Methods of Reducing The Barriers

M – 103

Nature & Development of Social Work

UNIT-I: HISTORICAL DEVELOPMENT

- Evolution of Social Work in U.K., U.S.A. & India
- Concept and Philosophy of Social Work
- Concept of Social Welfare & Its Application in Different Fields

UNIT-II: SOCIAL WORK ETHICS

- Social Work Ethics
- Ethical Responsibilities in Social Work
- Ethical Decision Making
- Dilemmas in Micro & Macro Social Work Practice

UNIT-III: PROFESSIONAL SOCIAL WORK

- Meaning of Profession
- Professional Social Work
- Social Welfare, Social Services, Social Reforms & Charity
- Values of Social Work
- Personal attributes of a Social Worker

UNIT-IV: TRENDS IN VOLUNTARY SECTOR

- Voluntary Action in India: Historical Perspective
- Procedure of Grants-in-Aid
- Voluntary Action Being Taken for Women, Children, Landless Labourers, Aged, SCs/ STs, OBCs & Minorities

UNIT-V: SOCIAL REFORM MOVEMENTS

- Bhakti Movement
- Sufi Movement
- Gandhian Movement of Social Work & Social Reconstruction
- Dalit Movement
- Sarvodaya Movement

M – 104

Field Work: I (Observational Visit)

Concurrent Field Work

(Observational Visit to Social Welfare Agencies)

IInd Semester

S – 205

Social Case Work and Social Group Work

UNIT-I: SOCIAL CASE WORK

- History of Social Case work in India
- Concept & Definition of Social Case Work
- Objectives of Social Case Work
- Principles of Social Case Work

UNIT-II: SOCIAL CASE WORK PROCESS

- Client Case Worker Relationship
- Components of Social Case Work
- Interviewing
- Case Study Method
- Diagnosis
- Treatment
- Evaluation
- Recording

UNIT-III: THERAPEUTICAL APPROACHE

- Therapies: Existential Therapy, Reality Therapy, Cognitive Therapy, Behavior Modification Therapy, Eclectic Approach

UNIT-IV: SOCIAL GROUP WORK

- Historical Development of Social Group Work
- Concept and Definition of Social Group Work
- Objectives of Social Group Work
- Principles of Social Group Work
- Skills in Social Group Work – Facilitation, Leadership & Recording

UNIT-V: GROUP PROCESS AND DYNAMICS

- Group Formation
- Programme Planning
- Implementation
- Evaluation
- Role of Social Group Worker

S – 206
Research in Social Work

UNIT-I: SOCIAL RESEARCH

- Meaning & Definition
- Types of Research
- Statement of Problem
- Hypothesis- Meaning, Definition and Significance in Social Research

UNIT-II: RESEARCH METHOD

- Social Survey
- Case Study
- Statistical Method
- Experimental Method
- Historical Method
- Participatory Research

UNIT-III: RESEARCH DESIGN & SAMPLING

- Types of Research Designs – Exploratory, Descriptive, Diagnostic & Experimental
- Meaning of Universe
- Meaning of Sample
- Sampling – Definition, Types

UNIT-IV: DATA & ITS MEASUREMENTS

- Source of Data – Primary and Secondary
- Instruments of Data Collection – Observation, Interviewing and Participation
- Classification of Data
- Analysis of Data
- Research Report
- Monitoring & Evaluation

UNIT-V: STATISTICAL TOOL

- Meaning and Uses
- Percentages and Ratios
- Measures of Central Tendency – Mean, Median, Mode
- Measures of Dispersion – Range, Mean Deviation, Standard Deviation, Quartile Deviation
- Chi Square Test
- Computer Application in Social Work

S – 207

Community Health and Social Work

UNIT-I: HEALTH

- Concept of Health and Disease
- Causation of Health
- Concept of Prevention and Control
- Primary Health and Services
- Major Health Problems

UNIT-II: REPRODUCTIVE HEALTH

- Female Reproductive Health Myths, Issues & Barriers
- Male Reproductive Health Myths, Issues & Barriers
- Mortality & Morbidity

UNIT-III: MENTAL HEALTH

- Concept of Mental Health and Community Mental Health
- Early Identification
- Prevention
- Treatment
- Counseling
- Role of Social Worker in Child Guidance Clinics, School, Health & Community

UNIT-IV: COMMON MENTAL DISORDERS

- Epilepsy
- Anxiety and Stress Related Disorders
- Mood Disorders
- Psychological Disorder

UNIT-V: CONCEPT OF DISABILITY AND HANDICAP

- Concept of Disability
- Needs of Disabled Persons
- Problems of Disabled Persons & Their Families
- Services for Disabled Persons
- Rehabilitation of Disabled Persons
- Social Work's Role in the Field of Disability

S – 208

Field work

(Methods Oriented Field Work /

Community Developmental Field Work)

(Note: Method Oriented Field Work: 21 hours per week)

(M.S.W.) IInd year

(IIIrd Semester)

W – 309

Social Legislation & Social Security

UNIT-I: SOCIAL LEGISLATION

- Social Legislation:- Concept & Objectives
- Welfare State with Special Reference to India
- Overview of the Constitution of India
- Human Rights
- Public Interest Legislation (P.I.L.)

UNIT-II: SOCIAL LEGISLATION & PERSONAL LAWS-I

- Dowry Prohibition Act – 1961
- Hindu Marriage Act – 1955
- Hindu & Guardianship Act – 1956
- Hindu Adoption & Maintenance Act – 1956
- Immoral Traffic Prevention Act – 1956

UNIT-III: SOCIAL LEGISLATION & PERSONAL LAWS-II

- Juvenile Justice Act – 2000
- Maternity Benefit Act – 1961
- Employees State Insurance (E.S.I.) Act – 1948
- Workmen's Compensation Act – 1923
- Protection of Civil Rights Act – 1955
- Domestic Violence Act – 2005

UNIT-IV: SOCIAL SECURITY-I

- Concept & Definition
- Objective
- Types of Social Security
- Social Security Measures in India

UNIT-V: SOCIAL SECURITY-II

- Social Security in Organized Sector
- Social Security in Unorganized Sector
- Role of I.L.O. (International Labour Organization) in Social Security

W-310

Community Organization & Social Action

UNIT-I: BASIC CONCEPTS

- Community, Rural & Urban Community
- Community Development
- Working with Community
- Power Structure

UNIT-II: COMMUNITY ORGANIZATION-I

- Community Organization (C.O.)- Concept, Principles, Techniques & Scope
- Indigenous Approaches to Community Organization
- Models of Community Organization, Development System Change & Structural Change
- Type of Leadership in Urban and Rural Communities
- Community Power Dynamics

UNIT-III: COMMUNITY ORGANIZATION-II

- Community Development Programmes
- Panchayati Raj System
- Working in Institutional & Non-Institutional Settings
- Application of Community Organization to Social Issues & Problems
- Roles & Skills of Community Organizer
- Recording in Community Organization

UNIT-IV: COMMUNITY ORGANIZATION-III

- Empowerment – Concept, Process, Cycle & Barriers
- Project Management, Project Formulation, Implementation & Supervision
- Participatory Rural Appraisal (P.R.A.)
- Participatory Learning & Action (P.L.A.) Techniques
- People's Participation

UNIT-V: SOCIAL ACTION

- Concept, History, Principle & Strategies & Models of Social Action
- Role of Collective Consciousness
- Role of Pressure Groups
- Social Advocacy
- Concept of Consciousness
- Use of Social Action In Social Work

Specialization:
Labour Welfare & Human Resource Management
W – 311(a)
Labour Welfare & Labour Legislation
Paper - Ist

UNIT-I: LABOUR WELFARE & INDUSTRIAL DEVELOPMENT IN INDIA

- Labour Welfare: Historical Perspective, Concept, Need & Principles
- Industrial Development in India: Characteristics of Indian Labour Problems, Migration, Absenteeism, Labour, Turnover & Industrial Housing in India.

UNIT-II: LABOUR WELFARE OFFICER & NATURE AND SCOPE OF LABOUR ECONOMICS

- Labour Welfare Officer: Duties & Responsibilities, Role & Functioning, concept of Industrial Social Work, Use of Methods of Social Work, Employee counseling.
- Nature & Scope of Labour Economics: Labour Market, Demand & Supply of Labour, Concept of Rationalization.

UNIT-III: LABOUR LEGISLATION IN INDIA

- History
- Development
- Classification of Labour Legislation

UNIT-IV: INTERNATIONAL LABOUR ORGANIZATION

- Administration, Role & Function
- ICQ Standards of Working & Living Condition of Labour
- National Commission on Labour in India

UNIT-V: LABOUR LEGISLATION

- Factory Act – 1948
- Industrial Dispute Act – 1947
- The Employees Provident Funds (& Miscellaneous Provisions) Act – 1952
- Employees State Insurance Act (E.S.I.) 1948
- The Workmen's Compensation Act – 1923
- The Industrial Employment (Standing Order) Act – 1946
- The Trade Union Act – 1926
- The Payment of Wages Act – 1961
- Bonus Act
- Gratuity Act – 1972
- Minimum Wages Act

Specialization:
Rural & Urban Community Development

W – 311 (b)

Rural Community Development

Paper - Ist

UNIT-I: RURAL COMMUNITY

- Concepts & Definition
- Characteristics
- Structure – Concept, Types, Characteristics, Changes & Development
- Problems of Rural Community

UNIT-II: COMMUNITY DEVELOPMENT

- Concept & Definition
- Objectives & Functions
- Land Reforms – Concept, Objectives, Needs & Problems of Land Reforms

UNIT-III: RURAL COMMUNITY & DEVELOPMENT

- Rural Reconstruction – Concepts, Process, Barriers & How to overcome these Barriers
- Rural Development - Concept, Determinants, Process & Indicators
- Rural Problems – Indebtedness, illiteracy, Communication, Transportation, Health etc.
- Various Programmes of Rural Development & Poverty Alleviation
- Planning, Organizing, Implementation, Monitoring & Evaluation of Rural Development Programmes

UNIT-IV: PANCHAYATI RAJ

- History and background of Panchayati Raj
- Structure & Functions
- Decentralization of Powers
- Role of Panchayat Functionaries

UNIT-V: RURAL TECHNOLOGY, PLANNING AND ROLE OF BANKS

- Trends in Rural Community Development
- Appropriate Technology with reference to Low Cost Homes, Bio-Gas, and Toilet etc.
- Issue of Water-Shed Management
- Role of District Rural Development Agency (D.R.D.A.)
- Role of District Planning & Development Committee (D.P.D.C.)
- Role of Co-operative, Commercial Banks
- National Bank for Agriculture and Rural Development (N.A.B.A.R.D.)
- Role and Function of Block Development Officer

Specialization:
Medical & Psychiatric Social Work

W – 311 (c)

Medical Social Work

Paper - Ist

UNIT-I: MEDICAL SOCIAL WORK

- Concept and Objective, Area, Principles & Social Work Methods

UNIT-II: HOSPITAL MANAGEMENT

- Concept, Objectives, Area of Medical Social Worker

UNIT-III: MEDICAL SOCIAL PROBLEMS

- Personal Hygiene, Environment Sanitation, Malnutrition, Maternal & Child Health Problem, R.T.I., S.T.D., A.I.D.S., Population Explosion, Effect & Method of Control, Role of Social Workers.

UNIT-IV: CONCEPT OF DISEASE AND ITS PREVENTION

- Concept of Disease, Process Prevention, Its Concept & Types, Role of Medical Social Worker.

UNIT-V: HEALTH EDUCATION AND EVALUATION

- Concept, Objectives, Principles, Method and Educational & Planning of Health Education
- Communication Concept, Types and Channels
- Health Evaluation- Concept, Kinds, Objective, Process & Its Use

Specialization:

Medical & Psychiatric Social Work

W – 311 (d)

Welfare, Development & Empowerment of Women

Paper - Ist

UNIT-I: STATUS & ROLE OF WOMEN IN INDIA

Status & Role of Women in India: A Historical Perspective and Contemporary Perspectives on Welfare, Development & Empowerment.

UNIT-II: WOMEN'S EMPOWEREMENT

- Empowerment: Meaning, Definition, Characteristics & Areas
- Women's Empowerment and Development: Policy, Programmes and Implementation
- Role of Family Counseling Centers in Empowerment
- Gender Equality Through Women's Empowerment
- Strategies & Approaches to Women's Empowerment

UNIT-III: PROBLEMS RELATING TO WOMEN

- Problems Relating to Women: Dowry, Domestic Violence, Crimes Against Women, Female Foeticide, Child Prostitution, Exploitation, Eve Teasing & Abuse of Domestic Female Labour

UNIT-IV: LEGISLATION PERTAINING TO WOMEN

- Legislation Pertaining to Women: Dowry Prohibition Act, Immoral Traffic Prevention Act, Indecent Representation of Women Act, Medical Termination of Pregnancy Act, U.P. Domestic Violence Act, P.P.N.D.T. Act

W – 312

Field Work (Institutional/Concurrent)

Concurrent Field Work:

Placement in rural, Labour, Medical, Psychiatric Agencies (21 hours per Week)

IVth Semester

F-413

Social Welfare Administration

UNIT-I: BASIC OF SOCIAL WELFARE ADMINISTRATION

- Concept of Administration
- Concept & Definition of Social Welfare Administration
- Forms of Administration
- Distinction Between Various Forms of Administration
- Principle of Social Welfare Administration
- Function of Social Welfare Administration
- Organization-Concept, Objectives, & Techniques

UNIT-II: SUPERVISION & STAFF DEVELOPMENT

- Supervision- Concept, Objectives, & Techniques
- Staff Development –Concept, Objectives, & Techniques
- Licensing of Welfare Agencies
- Monitoring & Evaluation of Personnel Policies in Government & Voluntary Agencies

UNIT-III: GRANT –IN-AID

- Concept & Objectives
- Principle
- Procedure
- Resource Generation
- Laws related to societies & Trusts- Society Registration Act 1860, Trusts Act. Company Act, Cooperative Act, 80-G. F.C.R.A

UNIT-IV: PUBLIC RELATIONS

- Concept & Definition
- Development of Public relations Campaigns
- Execution & evaluation of public relation Campaigns

UNIT-V: CREDIT BUILDING AND NETWORK

- Transparency
- Social Audit
- Networking with other Civil Societies

Social Policy & Development

UNIT-I: SOCIAL POLICY-I

- Evaluation of social policy in India
- Concept of Social Policy
- Models of Social policy
- Process of Social Policy formulation
- Approaches to Social policy- Unified, Integrated & Sectoral

UNIT-II: SOCIAL POLICY-II

- Policies Concerning Education, Health, Social Welfare, Women, Children, Welfare of backward classes, Family Welfare & Poverty alleviation
- Relationship between Social Policy & Social Development
- Execution & evaluation of Public Relations Campaigns

UNIT-III: SOCIAL PLANNING-I

- Concept & Scope
- Planning Commission
- Economic planning
- Social planning Machinery in India

UNIT-IV: SOCIAL PLANNING-II

- Implementation of Social Planning
- Monitoring & Evaluation of Social Planning
- Decentralization
- Review of Five Years Plan
- Planning as an instrument of social policy

UNIT-V: SOCIAL DEVELOPMENT

- Concept & Definition
- Models & strategies of Social Development
- Economic Development
- Development Indicators
- Gender & Development (GAD)
- Characteristic of Under Development
- Social Inequality-Concept and Relationship with Social Development
- Globalization

F-415(a)

Human Resource Management

(Paper - IInd)

UNIT-I: BASIC CONCEPT

- Concept of Human Resource Management & Human resource Development, its objectives, scope, principles and function
- Inter-relationship between Human Resource Management & Human Resource Development
- Personnel Policies & Man Power Planning

UNIT-II: ACTION AREAS: ISSUES & EXPERIENCES

- Recruitment, Selection, Placement, Introduction, Promotion, demotions, Transfer and Work Training & Executive Development Methods
- Importance & Types of Communication in Industry
- Performance Appraisal

UNIT-III: WAGE & SALARY ADMINISTRATION

- Determination of Wages & Wage Levels
- Theories of Wages: Subsistence Theory, Surplus Value, Theory of Wages, Marginal Products Theory & residual Aliment Theory
- Various Incentives Scheme

UNIT-IV: LEADERSHIP & MOTIVATION

- Blake & Mouton's Managerial Grid Likerts four system of management
- Redin's three dimensional leadership model
- Problems of Monotony & Fatigue
- Organization Development & Process to Transactional Analysis
- Motivation: Concept & Definition
- Theories of Motivation: Me Vroom Expectancy Theory, Maslow Theory, Park Integrated, Mc Gregor's Theory, Hezberg Theory

UNIT-V: INDUSTRIAL RELATIONS

- Growth of trade Unionism in India, Purpose & Structure of Trade Union, Strategies & Role in Trade Union, Social responsibility of Trade Union
- Relationship and Model Grievance Redressal Procedure, Causes of Indiscipline & Procedures of Disciplinary Action

F-415(b)
Urban Community Development
(Paper - IInd)

UNIT-I: URBAN COMMUNITY & URBANIZATION

- Urban Sociology- Concept, Origin of cities, social relations Types & urban family
- Urban Community- Concept & Characteristics
- Urbanization- Concept, Factors, Process Social Consequences of Urbanization, Urbanization, Urbanization

UNIT-II: HOUSING

- Slums – Definition, Characteristics, Slum Development, Slum Clearance, Problems of Slums
- Housing Programmes/Schemes
- Urban Environmental Problems – Noise, water contamination, air & social pollution

UNIT-III: URBAN LOCAL SELF GOVERNANCE

- Cantonment
- Notified Area
- Municipality
- Corporation
- Metropolitan City

UNIT-IV: DEVELOPMENT PROJECTS & SOCIAL WORK PRACTICE

- Project – Concept, Formulation, Monitoring, Evaluation, Social Impact – Assessment, Sectoral Analysis as a tool of planning, M.I.S. (Management Information System), Environment Impact Assessment (E.I.A.) on project, Tool for Social Work Practitioner in development projects, Role of Social Worker in Multidisciplinary Team, Social Dimensions of project.

UNIT-V: URBAN DEVELOPMENT AGENCIES AND URBAN PROBLEM

- District Planning Agencies
- Jal Nigam
- Jal Sansthan
- Development Authority (DUDA)
- Nagar Nigam
- Population Explosion
- Crime & Delinquency
- Alcoholism & Drug addiction
- Suicide
- Immorality, prostitution and HIV/AIDS
- Poverty & Unemployment

Specialization:
Medical and Psychiatric Social Work

F-415 (c)

Psychiatric social work

(Paper – IInd)

UNIT-I: PSYCHIATRIC SOCIAL WORK

- History, Concept, Objective and Area

UNIT-II: PSYCHIATRIC PROBLEMS AND THERAPIES

- Psychosis – Symptoms and causes
- Neurosis – Symptoms and causes
- Different – therapies

UNIT-III: DEFENSE MECHANISMS

- Concept, and types of defence mechanism

UNIT-IV: ROLE OF PSYCHIATRIC SOCIAL WORKER

- In Mental Hospital
- Child Guidance Clinics

UNIT-V: LEGISLATIONS RELATED TO MENTAL HEALTH

- National Mental Health Act 1987
- Medical Termination of Pregnancy (M.T.P.) Act 1971

Specialization:
Family & Child Welfare
F-415 (d)
Child Welfare & Development
(Paper – IInd)

UNIT-I: CHILD WELFARE

- Child Welfare: Need, Significance & Areas

UNIT-II: NEEDS & PROBLEMS OF CHILDREN

- Needs of Children: Physical, Psychological, Social, Emotional & Educational
- Problems in the fulfillment of Different Needs

UNIT-III: CHILD DEVELOPMENT

- Child Development: Meaning & Significance, Developmental Stages, Developmental Process & Problems of Children in Especially Difficult Circumstances

UNIT-IV: RIGHTS OF CHILDREN

- Rights of the Child: UN Convention on the Rights of the Child: Child Development Programmes in India, Child Marriage Restraint Act, Juvenile Justice Act, Child Labour Act (Prohibition & Regulation Act)

F – 416
Project Report / Dissertation

F – 417

Summer Training / Block Placement

3. M. Phil. (Social Work)

Course Code- 572

Ordinance, Regulation, Rules & Syllabi

Title

The title of the course shall be “M. Phil. In Social Work”

Objective

The aim of the course is to impart knowledge of Social Work Philosophy, Methods & Techniques of Social Work Research

Seats

The total No. of candidate to be admitted to the course shall be 30 (Thirty) and shall change from time to time by the Bundelkhand University, Jhansi

Eligibility

Minimum Qualification should be Post Graduation in Social Work with 55% (5% relaxation will be given to SC/ST Candidate)

Admission Policy

Admission shall be made on the basis of entrance test/merit shall be decided as per University rules. Reservation will be provided as per U.P. State Govt. / Bundelkhand University, Jhansi norms.

Attendance

Seventy Five Percent attendances shall be compulsory.

Fees

Fees of the course shall be Rs. 30000/- (Rs. Thirty Thousand only) per year (Two semesters) as prescribed by the Bundelkhand University, Jhansi (U.P.) from time to time.

Duration:

The duration of M. Phil. Course shall be one year from the date of registration.

Refund of Fees :

Request for refund of the fee should be made to the Vice-Chancellor, Bundelhand University, Jhansi within three weeks of deposition of the fee on approval such candidate shall be entitled for refund of 50% the prescribed fee. Request for refund of the fee shall not be considered to any circumstances, if made after three weeks from the date of deposition of admission fee by the candidate.

Attendance :

Minimum attendance required to become eligible to appear in the examination for each paper shall be 75% of all classes (theory). In case a student is short of attendance due of illness, participation in sports, extra curricular activities etc. the following rules shall apply:-

- (i) Shortage up to 10% shall condoned by the HOD/Coordinator on the specific recommendation of the class teacher/faculty member.
- (ii) A shortage of up to 25% can be condoned by the Hon'ble Vice-Chancellor on the specific recommendation of the Head of the department.

Scheme of Examination**Semester-I**

Paper Code	Name of the Course	Duration Of Exam.	Maximum Marks		Total
			Theory	Internal	
Paper Code-M-501	Advanced Social Work Practice	3 Hours	100	50	150
Paper Code-M-502	Social Work Research	3 Hours	100	50	150

Semester-II

Paper Code	Name of the Course	Duration Of Exam.	Maximum Marks		Total
			Theory	Internal	
Paper Code- M-503	Advanced Social Work Practice	3 Hours	100	50	150
Paper Code- M-504	Social Work Research	3 Hours	100	50	150
Paper Code- M-504	Thesis and Viva-voce	-	-	-	200

Syllabus of M. Phill (Social Work)

M-501

Advanced Social Work Practice

- Unit-I** Method of Social Work- Social Work, Social Group Work, Community Organization, Social Work Research, Social Welfare Administration and Social Action.
- Unit-II** Values in Social Work-The Nature of Value's, The Place of Values in Social Work, Social Work Values in Indian Society, Dominant values, Values held by Social Worker, Values of Social Work practice.
- Unit-III** Approaches of Social Work- Participatory approach to social Work, The Behavioral approach to Social Work, Feminist Approaches to Social Work, Unitary approach, The Psycho-social approach, Socio-Spiritual Approach.
- Unit-IV** Social Work Interventions- Managing Offending Behaviour, Risk Management, Strengthen and Resiliency, Care Management, Strengths to built on, Caring and support, crisis Intervention Negotiation, Systems Theory, User- Involvement.
- Unit-V** Professional Aspects of Social Work- Development of Social Work, Social Work Education, Professional Education for Social Work, Licensing of Social Workers, Professional Organizations in Social Work, Standard of Professional Practice, Volunteers in Social Work, Outlook of Social Work.

M-502

Social Work Research

- Unit-I Social Work Research- Meaning and Definition, Types and Singnificance of social Work Research, Component of Social Work Research, Distinguishing Feature of Social Work Research and Models of Social Work Research.
- Unit-II Social Work Research Methods- Social Work Survey, Case Study, Statistical Methods, Historical Methods, Participatory Research.
Component of social Work Research- Substantive and Methodological categories of Social Work Research, P R A
- Unit-III Research Designs and Sampling- Types of Research Designs Exploratory, Descriptive, Diagnostic and Experimental, Meaning of Universe, Meaning of Sample, Sampling- Definition and Types.
Use of Computer in the deferent fields of Social Work (e.g. Industry, Medical and Psychiatry, Rural Development and Practice of Social Work Methods.)
- Unit-IV Data and Its Measurement- Sources of Primary and Secondary Data, Instruments of Data Collection- observation, Interviewing, participation, Classification of Data, Analysis of data, Social Work Research Report, Monitoring and Evaluation of Social Work Research.
- Unit-V Statistical Tool- Measures of Central Tendency- Mean, Median, Mode, Measure of Dispersion- range, mean deviation, Standard Deviation, Quartile deviation, Chi-square test.

M-503

Semester-IIInd

New Trends of Social Work

- Unit-I** Identity of Social Work, the Social Work Process, Social Work and Knowledge, Social Insurances. Religion-Philosophical Social Work, Spiritual Social Work, Vivekananda's Socio-Spiritual approach to Social Work.
- Unit-II** Social Marketing, Social Work Practice with Lesbians and Gays, Micro and Macro Practices of Social Work, Human Rights and Social Work.
- Unit- III** Determination of Consumer Behavior, Introduction, Importance of Consumer behavior, Behavior of Marketing, Types of Consumers, Buyer Vs User Social Consumer Behavior, Factors influencing Consumer behavior, Models of consumer behavior decision, Process of Decision Making, Role and relevance of consumer behavior with Social Work.
- Unit-IV** National and International Policies for Women Empowerment, Role of Legislation for Women, Child sc/st and minorities empowerment, Role of SHG for women empowerment, role of local self Govt. in women empowerment, concept of AIDS, Causes, Preventive Measures and Role of Social Worker in AIDS awareness programmes.
- Unit-V** Concept of Human rights, UN declaration of Human rights, Fundamental Rights and Directive Principles, Right for Children, Women, Sc/St, Minorities and Indigenous people, Concept of Social Justice, Approaches to Social Justice for Social Work (Gandhi, Ambedkar, Marx), Instruments for Realizing Human Rights, Role of Social Action, Groups and NGOs.

M-504

Social Engineering

- Unit-I Social Engineering- Concept, Approaches, Meaning of Social Functioning- Enhancement and Their Role in life Social Objectives.
- Unit-II Problems- Concept, Origin, Types and Causes, Social Change with the Social Work Intervension, Role Performance and the Reciprocal Interaction with the help of Social Engineering.
- Unit-III Role of Social Engineering on Various Problems, Social Justice and Democracy, Empowerment of Weaker sections, Justification of Social Engineering.
- Unit-IV Major Social Engineering (Dr. Ambedkar, Swami Vivekanand & Pt. Deen Dayal Upadhyay), their contribution, Different Branches of Social Engineering, Role of Engineering on present era, Historical Development Of Social Engineering
- Unit-V Social Engineering as a referral agent on various Social Problems, Indian Context of Social Engineering, Careers in Social Engineering, Scope of Social Engineering

M-505

Dissertation/viva-voce

M. A. Applied Sociology (Ordinance and Syllabus)

- I- Programme of Education:** - This course aims to develop competence for ensuring effective delivery of services to the needy and handicapped population. Classroom instructions mainly focus on the social behavioral and live sciences with a view to enhance the basic knowledge and skills. The programme of Education is full time and demands more energy of the students.
- II- Master of Applied Sociology:** - This is a two year Master degree full time programme. The successful candidates will be awarded P. G. degree of M. A. (Applied Sociology) at the end of the programme.
- III- Admission Procedure:-** Candidates will be selected for the admission in the order of Merit which will be prepare on the basis of merit list/Direct admission
- IV- Eligibility:-** students taking admission must be graduate with second division in any discipline.
- V- Fee Structure:-** Fee structure shall be decided as per Govt./ University rules and is subject to change from time to time. For 2011-2012--- Proposed fee is Rs. 13,500/- per year.
- VI- Promotion Rules:-** In order to quality for the M. A. (Applied Sociology) course, a student must secure 40% Marks in aggregate and atleast 40% marks in each paper.Students of M. A. (Applied Sociology) Previous year will be eligible for promotion to M. A. Final even if they secure less than 40% which they will have to clear in the next attempt.They will be deemed to qualify for the degree provided they secure at least 40% marks in the aggregate and at least 40% marks in each paper in both the year in M. A. (final) Year. The maximum span period for the M. A. (Applied Sociology) course is 2 years and students are permitted to appear in a particular paper only twice.

VII- Back Paper:- For improvement:- A, M. A. (Applied Sociology) final student having passed in viva-voce/practical, but failed max. 2 Paper will be allowed to appear in back Paper as an ex-student.

A student who fails in theory and/ or viva-voce/practical will be declared failed in case he/she wants to take admission he/she has to repeat all the theory paper and viva-voce/practical

VIII- Attendance Requirement: - Attendance in the academic programme is compulsory and students are required to attend at least 75% of the total numbers of lecturer delivered.

Students whose attendance falls below the required minimum, shall not be allowed to proceed for M. A. (Applied Sociology) final year.

Name of the Papers & Syllabus for Ist year

Compulsory Papers

Paper-1	Introductory Sociology
Paper-2	Sociological thoughts
.Paper- 3	Social Research including statistics

Optional Papers. Any one of the following Papers

Paper-4	(a) Demographic study
	(b) Sociology of Development
	(c) Indian Sociology

Paper-1

M. A. First year (Applied Sociology)

Introductory Sociology

M.M. 100

- I- Meaning, Nature and Scope of Sociology
- II- Elements of Society- Society, Community, Association, Institution, Culture and Civilization, Classification of groups-Primary, Secondary, Animal and Human Society, Reference Groups
- III- Social Institution- Family, Marriage and Kinship
- IV- Social Stratification-Meaning, Types, Caste and Class
- V- Social Process-Cooperation, Competition, Conflict
- VI- Social Control-Meaning and Different form of Social Control
- VII- Social Change-Meaning, Types and Theories, Evolution and Progress
- VIII- Socialization-Meaning and Process
- IX- Status and Role-Meaning and Determinants

Paper-II

M. A. First year (Applied Sociology)

Sociological Thoughts

M.M.-100

- I- Auguste Comte: Law of three steps- Positivism, Hierarchy of Sciences, Sociology.
- II- Emile Durkheim: Social fact and Collective Representation, Social Solidarity and Division of labour, Suicide.
- III- Vilfredo Pareto: Residues and Derivations, Logical and non logical actions, Circulation of elite.
- IV- Karl marks: Dialectical Materialism, Historical Materialism, Class and Struggle, Surplus value, Economic Determinism, Alienation.
- V- Herbert Spencer: Organic Analogy of Society-theory and Social Evaluation, Society and Status.
- VI- Max Weber; Sociology and Methodology: Ideal type, social action and Verstehen.
- VII- Talcott Parsons; Theory of Social Action, Pattern Variables, Social System
- VIII- Pitirim Sorokin; Theory of Socio-Cultural Change, Sociology of Revolution
- IX- M. N. Srinivas; Social Change in Modern India
- X- S. C. Dubey; An Indian Village
- XI- Andre Veteillid; Social Inequality

Social Research & Statistics

M. M. -100

- I- Nature of Social Phenomena, Scientific Method, Need of Objectivity and Scientific Study, its Difficulties.
- II- Social Research and Research Design, Hypothesis, Traits of Social Investigators.
- III- Methods of Social Studies: Social Survey, Case Study, Content Analysis, Socio-Metric and Scaling Methods, Statistical Methods, Census and Sampling.
- IV- Techniques of Data Collection: Observation, Interview, Schedule and Questionnaire.
- V- Types of Sources of Data Collection and Information: Primary and Secondary, Official and field work.
- VI- Analysis of Data: Coding, Classification, Tabulation and Preparation of Reports.
- VII- Presentation of Data: Chart, Graphs and Diagrams.
- VIII- Elementary Statistics: Measures of Central Tendencies: Mean, Median and Mode, Measures of Dispersion- Mean Deviation, Standard Deviation, Correlation, Coefficient of Correlation, Interpretation of Coefficient of Correlation and Association of Attributes

Optional Papers

Paper-IV (a)

Demographic Study

M. M. -100

- I- Theories of Population growth: Biological Malthusian, Neo-Malthusian, Optimum and Transition Theories
- II- Demographic Features of India: Census in India, Importance, Methods and Policy
- III- Methods of Finding out Birth and Death Rate, Historical and Comparative Description of Population Growth in India
- IV- Migration: Concept, Types and Factors of Migration, Impact of Refugees on India life
- V- Helping factors and Impediments of Fertility in India Population: Policy of India and Evaluation of family Planning and Welfare Programme in India

Paper –IV (b)

Sociology of Development

M.M.-100

- I- Sociology of Development- Its Scope and Importance, Concept of Development and Social Development
- II- The Structure of Pre- industrial and Industrial Societies, Pattern of the Emergence of Post Industrial Societies, Pattern of Economic Growth in Development and Developing Societies
- III- The Socio-Cultural frame Work of Economic, the Problems of Cultural tag with Particular Reference to the Conflict of Traditions and Modernity.
- IV- The Nature and Scope of Planning in India, Sociological Aspect of Economic Development in India
- V- Planed Change in India: The five year planes, Community Development, Industrial Development, Urban Growth and Economic Development, Political Implications of Development.

Paper- IV (c)

Indian Sociology

M. M. -100

- I- Basic Concepts of Hindu Social Organization- Varnashram System, Ashram Vyawastha, Purushartha, Concept of Karma and Sanskar.
- II- Indian Society and Culture, Continuity and Change.
- III- Indian Caste System- Changing Caste Stratification, Caste and Class, Caste and Politics
- IV- Family and Marriage-Hindu and Muslim.
- V- Traditional Caste System-Theories of Caste, Structure of Caste, Caste and Kinship, Caste and Religion.
- VI- Women Status and Feminism in India.
- VII- Social Change in Modern India
 - a- Sanskritization
 - b- Nationalism
 - c- Secularization
 - d- Urbanization
 - e- Modernization
 - f- Westernization
 - g- Backward class-schedule caste, schedule tribes and other backward classes.

M. A. Applied Sociology Final Year

Compulsory Papers

Paper –I

Advance Sociology

Paper-II

Social Psychology

Paper-III

Sociology of Administration

Optional Papers, any one of the following Papers.

Paper-IV

(a) Rural Sociology

(b) Criminology

(c) Industrial Sociology

(d) Urban Sociology

(e) Social anthropology

(f) Political sociology

Dissertation (*)

*Only for those students whose secured more than 55% marks in M. A. Previous Examination

Paper-VII

Viva-voce test

There shall be a viva-voce test carrying 100 marks compulsory for all the M. A. Final year Candidates.

Paper-I**Advance Sociology****M.M-100**

- I- Sociology-Origin and Development, Importance of Sociology-Recent trends.
- II- Sociological Theory, Theories of Middle-range, Conflict theory.
- III- Social Structure-Concept and Characteristics, Function-Social Structure and Function (Radcliff, Brown and Parsons).
- IV- Social Action- Concepts, Characteristics and Theories (Max Weber, Parsons and Veblers).
- V- Social Process and Social System-Concept , Characteristics, Types and Properties.
- VI- Acculturation and Assimilation.
- VII- Structure-Functional Approach in Sociology and Functionalism.
- VIII- Culture Dynamics and Social Mobility, Social Norms and Social Values.
- IX- Sociology of religion (Durkheim, Max Weber and Gandhi ji)
- X- Sociology of Knowledge (Karl Marx, Max Weber, Durkheim, Karl Mannheim).
- XI- Social Anomy (Durkheim, Morten and Parsons).

Paper-II**M. A. Applied Sociology Final Year**

Social Psychology

M. M. -100

- I- Social Psychology: Scope, Nature and Importance;
- II- Personality: Concept, Types, Theories, Personality and Culture;
- III- Socialization: Concept, Stages and Agencies;
- IV- Motivation: Concept, Types and Theories;
- V- Human Learning, Instinct, Emotion, Attitude, Imitation and Perception.
- VI- Prejudices and Stereotypes, Mass Behaviours, Crowd, Group Tension, Fashion & Propaganda.

Sociology of Administration

M. M. -100

- I- Sociology of Administration: Scope, Development and Significance, Group Process in Administration Human Relations in Administration.
- II- Forms and Theories of Organization in Modern Society. Human Behaviour and Organization, Integration and Disintegration. Centralization and Decentralization.
- III- Social Administration at Central, State and Local Levels.
- IV- Role of Voluntary Organization in Social Services and Social Development.
- V- Concept of Authority, Delegations of Authority, Power Bureaucracy and Executive Leadership.
- VI- Planning and Programme in Social Administration.
- VII- Social policy and Welfare State.
- VIII- Decision Process, Direction and Control, Communications and Public Relation
- IX- Future Social Services.

Paper-IV (Optional)

(a) Rural Sociology

M. M.-100

- I- Rural Sociology: Scope, Nature, Origin, Development and Importance
- II- Little community, Peasant Society, Folk culture, Little and great Traditions and Rural Urban continuum.
- III- Rural and Urban Community life in India, Rural life in India and West Dominant Castes and faction society in India.
- IV- Rural Structure, Rural Power Structure, Leadership and Panchayati Raj.
- V- Caste and Politics, Caste Panchayat, Rural Family, Rural Social Stratification.
- VI- Major Rural Social Problem in India- Poverty, Peasant Unrest, Indebtedness Health and sanitation etc.
- VII- Rural Reconstruction in India- Official and Unofficial efforts.
- VIII- Sarvodaya and Bhudan Andolan, Cooperative Movement Community Development Programme- Five year Plans and Village Panchayat with Special Reference to U. P. Rural Urban Interaction and Rural Social Change with Special Reference to Rural Social Welfare Services in India, Green and White Revolution in India.

(b) Criminology

M. M. -100

- I. Criminology: Definition, Scope, Nature and Importance.
- II. Concept of Crime, Types of Crimes and Criminals, White Collar Crime and Organized Crime.
- III. Juvenile Delinquency: Prevention and Treatment
- IV. Therories of Criminality, Penology and Punishment forms and theories of Capital Punishment.
- V. Prison Administration and Reform with Special Reference to U. P. Correctional Institutions, Probation Parole and after care Progamme.
- VI. Prevention and Control of Crime.
- VII. Recent Experiments in Correction of Criminal in India. Major Social Deviation in India.
- VIII. Suicide, Alcoholism and Drug Addiction, Prostitution and Corruption in Public life.

(c) Industrial Sociology M. M. -100

- I- Industrial Sociology: Scope, Nature, and Impotence Industrial Revolution and the rise of Modern Industrialism.
- II- Industrial Organization: Concept of Work Traditional and Modern Approaches of work. Factors of Motivation for work. Concept of Capitalism and its Characteristics
- III- Concept of Labour; as force in Industral Society. Recruitment, Supply, Mobility and Specialization. Concept of Wages and its types Collective Bargaining.
- IV- Trade Unionism, Settlement of Disputes, labour Welfare and Social Security with Reference to India.

Industrial Management and its role. Bureaucracy and the Executive Elitism in Industrial Government Public and Private sector Management.

- V- Rationalization, Automation and its Consequences.
The Relevance of Automation to India at present
Industrial Planning and Progress, ILO.

(d) Urban Sociology

M. M.-100

- I- Urban Sociology: Scope, Nature, Origin and Development
- II- Concept of Urban Society, City, its Nature and Basis of Classification of Cities. Growth and Development of Cities with Special Reference to India. Ecological Pattern of Cities.
- III- Social Basis of Urban Community- Urban Area as a way of life. Structure of Urban area and Relationship between Urban and Rural areas, Urbanization and Urbanism.
- IV- Industrialization and Economic Development, City Planning and Development.
- V- Major Social Problems in Urban Society with Special Reference to slums, Pollution, Prostitution, Alcoholism and Drug Addiction in India.

(e) Social anthropology

M.M.-100

- I- Anthropology and Social Anthropology- Scope, Nature, Importance of Social Anthropology, Race and Racism, Ethic Elements in Indian Population.
- II- Concept of Culture, Theories of Culture, Growth and Culture Integration, Culture and Personality.
- III- Tribal Social Structure and Social Organization; Marriage, Family, Kinship System Primitive law and Government Clan. Magic and Religion totemism, Animism, Animation, MANA. Tribal India- Racial, Geographical Linguistic and Cultural Classification.
- IV- Form of Social Organization, Matrilineal Societies, Poliandary, Youth Dormitories and Youth Organizations. Economic Organization, Tribes and Peasantry. Culture and problems of acculturation. Tribal problems in (India, Tribal up life and Rehabilitation Programme in India). A study of an Indian Tribe with special reference to Koals of Patha.

(f) Political sociology

M.M.-100

- I. Political Sociology: Concept, Scope and Origin.
- II. Intellectual Background of Modern Political Sociology, Political and Non-Political System, Social Status and Social Distance.
- III. Politicalization, Political Consciousness, Political Participation, Political Communication and Political Mobilization, Political Participation.
- IV. Concept of Political Culture, Power, Authority, Pressure group, Political Specialization.
- V. Agencies of Political Social change with special Reference to India: Political Elite and Bureaucracy, Political parties and Leadership, Electoral Politics and voting behavior in India.

Faculty Profile

S. No	Name	Designation	Qualification	Contact No. & E-Mail
1.	Dr. R. V. Singh	Reader & Head	M. A.(Sociology), M. S. W., Ph. D.(Social Work), JRF-NET(UGC)	09453879624 rvsinghbu@gmail.com drrvsinghagra@rediffmail.com
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