

# Institute of Forensic Science & Criminology

Bundelkhand University, Jhansi- 284128

## ***Ordinance for PG Diploma, Post Graduate and Graduate Courses***

### **1 A. Eligibility:**

**(a) M.Sc. Forensic Science:** *B.Sc. Pass/ Hons. With Chemistry/Biochemistry/Biotechnology/Microbiology/Computer Science or any equivalent degree with minimum of 50% marks.*

**(b) B.Sc. (H) Forensic Science:** *Intermediate Bio/Maths from any recognized board with minimum of 50% marks.*

**(c) PG Diploma in Forensic Science:** *B.Sc. pass/ Hons. with Chemistry/Biochemistry/Biotechnology/Microbiology/Computer Science /LLB/B.A. or any equivalent degree with minimum of 45 % marks.*

**(d) M.Sc. Anthropology:** *B.Sc pass/ Hons with Anthropology or Biological Sciences or Earth Sciences or any equivalent degree with minimum of 50% marks.*

**(e) M.A. Anthropology:** *B.A. with Anthropology or Social sciences or any equivalent degree with minimum of 50% marks.*

**(f) M.A. Criminology:** *Graduation in any discipline with minimum of 50% marks.*

Note: 5 % marks for relaxation of SC/ST candidate for eligibility.

### **1. B. Intake :**

40 seats for all Post Graduate and Diploma Courses and 60 seats for Under Graduate courses

Note: Reservation: As per the rule of the State Government/University

### **2. Duration –**

**(a) M.Sc. Forensic Science, M.Sc. Anthropology, M.A. Anthropology, M.A. Criminology:** *Semester system, Minimum 4 Semesters (maximum 4 years of completion of course).*

**(b) B.Sc. (H) Forensic Science:** *Annual system, Minimum Three Years (Maximum 6 Years for completion of course).*

**(c) PG Diploma in Forensic Science:** *Semester System, Minimum Two semester (Maximum 2 Years for completion of course).*

### **3. Criteria of Admission** – Admission to eligible candidate will be strictly on the basis of merit list.

Note : If admission is granted on the basis of merit of qualifying exam, 15% of the marks obtained in qualifying exam will be awarded as additional marks to all candidates who have passed the qualifying exam from any institution / College falling within the jurisdiction of Bundelkhand University.

### **4. Medium of Instruction** – English

### **5. Fee** –

**(i) Tuition and other fee:** As prescribed by the University from time to time.

**(ii) Refund of fees:** Request for refund of fee should be made to the Vice-Chancellor, Bundelkhand University within three weeks of deposition of the fees. On approval such candidate shall be entitled for refund of 50% of the prescribed fee. Request for refund of fee shall not be considered under any circumstances, if made after three weeks from the date of deposition of Admission fee by the candidates.

### **6. Examination** –

**(i) Attendance:** Minimum attendance required to become eligible to appear in the examination for each paper shall be 75% of all class lectures (theory and practical).

In case a student is short of attendance due to illness, participation in sports, extra curricular activities, etc. the following rules shall apply.

*(a) Shortage of upto 10% shall be condoned by the HOD on the specific recommendation of the class teacher.*

*(b) A shortage of upto 25% can be condoned by the Vice chancellor on the specific recommendations of the Head of the Department.*

### **(ii) Process of Evaluation**

**A (i) Theory Papers:** Semester and Annual examination shall be conducted by the University as mentioned in the academic calendar of the department. The question paper will be set by examiners appointed by the Vice Chancellor based on the recommendation of the Board of Studies. The pattern of the question paper will be decided by the University. The weightage of theory examination will be of 70% for all the courses.

**A (ii) Sessional Examination:** The sessional examination shall be conducted by the subject teacher on the dates decided by the faculty members and Director/ HOD/ CO-ordinator. The weightage of this examination will be 30%. Only one sessional examination shall be conducted during a semester for post graduate, diploma courses and for undergraduate courses one sessional examination shall be conducted during a session. If a student is unable to appear in the examination due to illness or

other unavoidable circumstances, teacher may conduct a separate examination for that student only if permitted by the Head/Co-ordinator of the Department.

NOTE: If any student does not appear in the sessional examination before the commencement of the semester/annual examination, He/She would not normally be allowed to appear in the semester/annual examination, except on payment of the penalty as per University Rules for sessional examinations.

**(B) Practical Examination:** A Practical examination will be conducted in the papers given in the course structure. The V.C. on the basis of the recommendation of the Board of Studies shall appoint the examiners for the practical. The marks of the practical examination will be distributed on the following basis:

**B (i) Sessional:** 30% based on the performance of the students in the practical experiments/seminars/attachments/assignments.

**B (ii) Year-end/Semester examination:** 70% based on the year-end/ semester practical examination and the Viva-voce conducted by the examiners. The examiners include the faculty member, in charge of the practical course, and an external examiner appointed by the Vice-Chancellor. The examiners shall jointly award marks to the students on mutual agreement.

**C (i) Project work / Dissertation:** Fourth Semester students of all the post graduate course will undertake a project work/ Dissertation which shall be of 300 marks which will be awarded on the basis of his/her performance in research work and for presentation/ Viva taken by the external examiner. The supervisors will be allotted by the HOD to each of the students. The supervisors will be Faculty member of the department. The examiners and Supervisor shall jointly award marks to the students on mutual agreement.

The Institution may decide to send the students to external institution for completion of experimental work / consultation with Scientist and Library for their dissertation work. In that case the HOD of the concerned external Institution will allot one of its faculty member/Scientist as the Co-supervisor to the student. If a student goes to any external Institution for completion of his dissertation work . He /She has to submit one certificate duly signed by the allotted faculty member and HOD of the external Institution.

**C (ii) Specialization:** Fourth Semester students of M.Sc. Forensic Science may choose any one of four specializations i.e. Option A: Specialization in Forensic Biology & Serology (FBS), Option B: Specialization in Forensic Chemistry & Toxicology (FCT), Option C : Specialization in Questioned Document & Fingerprint Examination (QDFP) and Option D: Specialization in Forensic Physical Sciences .

**C (iii) Submission of Dissertation:** the student will be allowed to submit his/her thesis once the supervisor is satisfied with the progress and completion of the research work. The project work

should be an original research. The student will have to submit his thesis in four copies for evaluation.

The thesis should include a certificate of the work carried out by the student duly signed by the student, supervisor and Director/HOD/Co-ordinator of the Department.

**C (iv) Evaluation of the Dissertation/Thesis:** The student will have to defend his/her research work in front of an audience. The internal examiner with an external examiner appointed by the Vice-Chancellor will do the assessment of the project work jointly. If the examiners decide that the performance of the student in the project work as well as in oral presentation is unsatisfactory, the student will have to conduct additional experiments suggested by the examiners, rewrite the Dissertation/Thesis and resubmit.

**C (v) Qualifying marks and promotion:** The minimum passing marks shall be 40% in the aggregate. The minimum pass marks 40% have to be obtained in theory, sessional, practical and dissertation individually. On the basis of percentage of total marks secured in the aggregate of all years of duration by a candidate, he/she shall be awarded a division, as detailed below:

- (i) **Third Division** : 40% or more than but less than 50%.
- (ii) **Second Division** : 50% or more than but less than 60%.
- (iii) **First Division** : 60% or more than but less than 75%.
- (iv) **First Division with Distinction** : 75% or more.

A candidate can be provisionally promoted to the next year if he/she fulfills the following condition given below-

If he/she has obtained 40% marks in the aggregate but has failed to secure 40% marks individually in theory papers. But, he/she will have to clear that paper as back paper as per rules.

**C (vi) Declaration of results and award of degree:** After completion of the evaluation process, result will be declared by the university. Candidates declared successful may get the provisional degree from the Registrar/Vice-Chancellor of the University after one week of result. Original degree will be conferred at the time of convocation to be held annually as decided by Vice-Chancellor.

**C (vii) Back-paper and improvement:** In case, a candidate is able to clear at least 50% of the theory papers in annual or Semester examination, he/she will be promoted to next year or next semester on the condition that he/she has to clear remaining 50% or less of the theory paper as back-paper, which shall be conducted along with the scheduled exam of back paper for all University students. Such candidate will be given maximum two attempts to clear these back papers. The University may also hold a special back paper exam for all papers after the declaration of final year result. If he/she does not clear back paper, he/she would be declared failed.

A candidate may be allowed one chance to improve his/her percentage maximum upto two papers in next subsequent examination of that course.

The improvement of percentage will be allowed both in Previous & final year examinations.

**NOTE:**

If a candidate has availed of the chance of appearing in the back paper, he/she would not be allowed to improve his/her percentage.

**C (viii) Ex-Student:** In case a student fails in the examination as per relevant provision he/she may be allowed to re-paper in subsequent examination as an ex-student, without attending classes. He/she shall be required to appear and clear all papers exam, etc. as per provision of the syllabus in that year.

The marks obtained in the dissertation and practical would be carried over.

**C (ix) Scrutiny:**

Scrutiny facility will be given to the student in two papers on payment of prescribed fee as decided by the University from time to time.

**C (x) Amendment:**

Any ordinance, fee structure and eligibility is subject to amendment from time to time as may be decided by appropriate body of the University.