

In pursuance of provision of section 50(6) of Uttar Pradesh State University Act 1973, the State Government has issued an order dated 13.03.2020 whereby it has issued a G. O. containing guidelines in respect of starting and operating Self Finance / Self Financing Courses in Universities and Colleges of Uttar Pradesh. In accordance with these G. O., the Bundelkhand University is making the statutes for the opening and operating of Self Finance Courses as a New Chapter XXII after the existing Chapter XXI of the First Statutes of the Bundelkhand University.

CHAPTER - XXII

Statutes for opening and operating Self Finance / Self Financing Courses at Bundelkhand University Campus and its affiliated Colleges.

1. These statutes will be called the Bundelkhand University Statutes for Self Financing Courses 2020. They shall come into affect as soon as they are assented to by the Chancellor.
2. All existing ordinances, rules and regulations of Self Financing Courses, if they are inconsistent with these Statutes, are, to the extent of such inconsistency, hereby rescinded and shall forthwith cease to have effect.
3. The University can start a Self Financing Course, if it is felt that there is an academic need to start such a course, either in an existing department of the University or in some new and emerging area.
4. Only such courses need to be started which are financially viable either immediately or in the next three years.
5. Any proposal for a new Self Financing Course, can be initiated by an existing department of the University or if it is in a new field of study, requiring the establishment of a new Department, then, the Vice Chancellor may constitute a Committee of 2 Deans of Faculties and 2 External Experts in that field to examine the proposal in terms of its academic and financial viability at the University. The Vice Chancellor may constitute an adhoc Board of Studies, consisting of internal and external experts, to develop the course and its detailed syllabi of each paper as well as required ordinances for admission teaching and examination.
6. For the conduct of such courses, the University may appoint such teaching and non- teaching staff as may be required for teaching, research and other administrative work, related to such a course. They will be appointed at such terms and conditions as decided by the Executive Council of the University. (Annexure to these Statutes)
7. Apart from teaching, the University may take the services of Guest Faculty/ Subject Experts/ Teaching Assistants who will be paid on hourly basis at the rates prescribed by the Executive Council. The services of these Guest Faculty/ Subject Experts/ Teaching Assistants may be taken for examination purposes also, at the prescribed rates.
8. Out of the total revenue of Self Financing Courses a minimum of 75% and a maximum of 80% will generally be spent on the salary / Emoluments of the teaching and non teaching staff of the courses, 10% of the revenue will be transferred to the General Fund of the University for maintenance of infrastructure and other essential services, 5% will be spent on equipment and

other academic activities and for further development of the Self Financing Courses and 5% will be transferred to the corpus fund of the Self Financing Courses.

9. The University shall maintain a separate Self Financing Courses Fund in which all expenses and revenues from Self Financing Courses will be remitted. A separate Bank Account will be maintained for this purpose in which all receipts and payments will be debited and credited. A separate Income Expenditure Statement and Balance Sheet will also be prepared, which will finally become a part of University's Income Expenditure Statement and the Balance Sheet. In addition to the Overall Income Expenditure Account of Self Financing Courses, each course will also maintain its own income and expenditures account, so that the financial viability of each course can be periodically assessed.
10. If the University finds that an academic course is continuously financially unviable, it can discontinue that course subject to approval of the Executive Council. However, the University, as far as possible shall continue the course till the students admitted therein pass out of the course.
11. The rules for appointment and other service conditions of teachers of Self Financing Courses are given in appendix to these statutes. The Executive Council of the University shall be empowered to frame and amend rules of appointment, service conditions and promotion of teachers and non teaching staff of SFS Courses.
12. Aided and Self Financing Colleges affiliated to Bundelkhand University may start Self Financing Courses in order the following terms and conditions.
 - (i) The college shall pay a minimum of 75% of the fee received from the students for the payment of salary of teachers and non teaching staff. The University will prescribe the minimum salary to be paid to teachers and non teaching staff. The salary to teachers and non teaching shall be paid on their account through online mode.
 - (ii) The services of the teachers and employee will continue till the continuation of the Self Financing Course or till their satisfactory service. If the college wishes to discontinue their services, it can be done only with the approval of the Vice Chancellor after following the principles of natural justice.
 - (iii) The teaching and non teaching staff will be entitled to Casual Leave, Maternity Leave, Duty Leave, Medical Leave etc as decided by the University.
 - (iv) The working hours, teacher-taught ratio and other norms will be followed as decided by the University Grant Commission, other regulatory bodies or by the University.
 - (v) The services of teachers and employees can be utilized for examination duties and other. The teachers will be entitled to duty leave for Refresher Courses/ Orientation Courses /Seminars and Conferences.
 - (vi) The payment of Salary, Leave and other service conditions shall be expressly mentioned in the contract to be signed between the college management and the concerned teacher / employees. A copy of the contract shall be given to the concerned teacher/ employee and also to the University.
 - (vii) If a College is not willing to continue a self Financing Course, because it is financially not viable or for any other valid reason, then it can apply to the University stating the

reasons for its inability to continue the course. If the University allows such withdrawal of the course the services of the teachers appointed for this course may be discontinued after giving them 3 months notice or salary thereof. The College will have to arrange the transfer of the admitted students in some other college in concurrence with the University.

- (viii) The University shall develop an effective system for the enforcement of these conditions as well as monitoring of admission teaching and examination of the colleges. The University will have power to take action against the college, which includes power to terminate / discontinue the affiliation of a course.
- (ix) Annual audit of income and expenditure of Self Financing Courses by a Chartered Accountant shall be conducted by the college and the audit report be submitted to the University. The audit report shall specifically mention that 75% of fee income is being spent on salaries.

Appendix

Terms of Appointment and Service Conditions of Teachers of Self Financing Course

1. In order to run a Self Financing Course, the University will appoint teachers in an existing Department or in a new Department. The teachers may be appointed as Assistant Professors, Associate Professor or Professors.
2. The qualifications and academic requirements for an Assistant Professor, an Associate Professor or a Professor will be the same as prescribed by the University Grants Commission or by any other Regulatory Body.
3. The appointment will be by an open advertisement in any two news papers and on the University Website.
4. The Selection Committee will be chaired by the Vice Chancellor and two external experts in the field nominated by the Vice Chancellor. The Head of the Department will also be a member of the Selection Committee. The Registrar will be a non member Secretary of the Committee.
5. The recommendation of the Selection Committee will be placed before the Executive Council of the University and after its approval; the appointment letter will be issued.
6. The appointment will be initially for a period of 2 years on contract and after satisfactory completion of 2 years the teacher will be given a 5 year extension of the contract. After satisfactory completion the teacher will be given a 10 year extension and so on, till the age of superannuation as prescribed in the University, subject to satisfactory performance of his teaching, research and administrative duties.
7. The teacher may be appointed on a scale, consistent with financial condition of the course or on consolidated emoluments to be fixed by the Executive Council of the University on the recommendation of the Finance Committee of the University.
8. If a teacher's performance is continuously unsatisfactory, or a course is continuously financially and academically unviable for 3 years, then the services of a teacher or all the teachers of a self finance course may be terminated by giving a 3 month notice or a compensation of 3 month salary or emoluments of the concerned teacher or teachers.
9. The teachers will be entitled for all the leaves as decided by the University for such Self Finance Scheme Teachers.
10. Apart from the teaching duties, the teachers can be put on examination and other administrative duties in the University.

